

OX BOTTOM MANOR COMMUNITY ASSOCIATION, INC.
MINUTES OF THE BOARD OF DIRECTORS MEETING
May 10, 2005

Meeting held at The Golf Club @ SummerBrooke, 7505 Preservation Road

Board members present:

Robert Hicks, Sharon Elsberry, Steve Spook, Frank McClean & Marilyn Hochmuth

Meeting called to order at 6:32 p.m. by President, Robert Hicks

Approval of the minutes from the April 12, 2005 board meeting:

Motion to approve: Frank

Second: Sharon

Vote: All in favor

Financial Report: March 2005

Report not available from the accountant's office. Marie reported the bank balance as \$118,344.14 with \$3,263.02 in delinquent dues.

Robert requested clarification of the legal fees category concerning payment for legal services for last year, paid during this fiscal year.

Fertilization & Pest/Weed Control RFP: Marie reported receiving only one proposal. This issue was tabled and Marie will contact other companies to request bids.

ACC Report: Bryan Seaquist

Bryan had distributed a list of streets for the board members to patrol. The board members submitted their list of violations and Bryan will compile and keep a record of all the violations and responses.

Other Business:

Maintenance Report- John Gaines

John reported that he had completed the irrigation repairs previously approved by the board. He reported a dangerous electrical situation at the Hawk Meadow entrance. The electrical box is rusting out and has bare wires. John submitted an estimate of \$200.00 to include parts & labor for an electrician to replace the box and fix the wires. The board voted unanimously to approve this repair.

John also mentioned that sprinkler heads were run over by cars the on the islands. The 3rd island's heads were capped off by John because they are not needed in that area.

The 2nd island had three heads broken due to service people parking their trucks on the island. Marie & Sharon will work on a notice to hand out to the adjacent homeowners alerting them to contact their contractors and service workers about the damage and to refrain from parking on the landscaped medians or islands.

John Gaines was asked to provide pine straw around the new oak tree planted on Spanish Moss and to submit a proposal for installation of rain sensors for each system. John will calibrate the irrigation system to ensure the areas are getting enough water.

Since the entrances are full of weeds the board instructed John to clean out the weeds in the entrance beds and the islands and to submit a proposal for applying weed control. Marilyn will supply the recommended weed/fertilizer combination.

John has not completed the entire system repairs and will submit another invoice for the additional expenses for the valves that were replaced.

The right-of-way area off Hawk Meadow entrance contains the sprinkler system valves which are continually run over by parent's vehicles waiting to pick up kids from the school bus stop. The board decided to place decorative posts around the valves to protect them from being run over.

Ox Bottom Logo Flag Proposal:

Robert submitted a proposal from One Hour Signs for Ox Bottom Manor logo flags to be displayed on the existing flag poles at the entrances. The \$575.00 proposal includes installation and tax.

Motion by Frank: approve logo flag proposal

Second: Marilyn

Discussion: All signs will be 2-sided; Robert will verify the exact size of the logo flag in comparison of the American Flag and e-mail board members with a color proof for their approval before ordering the flags.

Deerwood Subdivision Update:

Robert reported that the engineer told him the city final permits should be completed by October with construction of homes starting soon afterwards. The developer reported minor vandalism of the construction equipment on the site.

Mailbox Options:

Several design options are being considered by the board to include a black decorative aluminum type with brass number plate. In addition to the design choice, the board is considering the installation cost and process. The mailbox committee members will investigate other options and report back to the board. Marie will discuss budget availability with the association accountant and report back to the board. The mailbox committee members will meet again on May 25, 2005 to finalize a recommendation to bring to the board for a vote at the next meeting.

All bills submitted were approved.

Next meeting scheduled for June 14, 2005

Meeting adjourned at 8:02 p.m.